

Current Volunteer Opportunities

Name _____

Phone number (____) ____ - _____

Join us in transforming lives and community. Please indicate your volunteer preference below.

ADMINISTRATIVE OFFICES

Volunteers needed in the Executive Assistant's office.

- Filing and clerical work by arrangement.
- Prepare newsletter for bulk mailing.

FOOD PANTRY

- Pantry distributors or substitutes, MWF 8:30am – 1:30pm
- Pick-up and delivery of food (currently in Ventura), M-S by arrangement.

FIRST STEP CENTER

- Case Assistant, M-F 9:00am – 1:00pm.
- Receptionist, M-F by arrangement 8:00 am-Noon or 1:00 – 4:00pm.
- Bilingual ability is a plus in any of these roles.

HOMELESS TO HOME (H2H)

- Case Assistant at First Step Center; M-F 9:00am – 1:00pm.
- Become a mentor to an individual or family. Requires minimum 6-month commitment, weekly contact with mentee.

TENDER LIFE MATERNITY HOME

- Provide an evening meal once a month for moms-to-be, 3-8 servings.
- Drive residents to classes and medical appointments.

TUTORING

- Tutor one or two elementary students for 1-2 hours each week. Centers are open Mon.– Thu. 3:00 – 5:00pm.
- Site supervisor will be a liaison between parents and teachers. Able to tutor when short of volunteers.
- Clerical support. File and help organize educational materials, M-F by arrangement.

MISCELLANEOUS

- Property maintenance at Tender Life or groups who wish to do one-day projects.

Send to Project Understanding, Attn: Wendy Wells, PO Box 25460, Ventura, CA 93002,
or wwells@projectunderstanding.org.